

**Maintenance/Capital Improvement Committee Meeting Minutes**  
**151 Martin Street Conference Rooms 202 & 203**  
**February 11, 2025**

**Members in Attendance:** Sarvy Lipari (Chair), Steve Quintal, Michele Taddei, Doug Fehan  
**Members Absent:** Bill Roberts, Amy Pohlod  
**Staff Present:** Erika Bassett, Brad McNab  
**Guests:** None

Chairperson Lipari called the meeting to order at 8:31 a.m.

**Approval of Minutes:** Motion by Fehan, seconded by Quintal, to approve the minutes dated January 21, 2025. All ayes, motion passed.

**Public Comment:** No public comment.

**Snow Removal RFP**

The committee did a final review of the Snow Removal RFP. Bassett reported that the RFP was reviewed and approved by Legal, DPS and Engineering. Motion by Lipari, seconded by Fehan to post the RFP as specified.

**Alley Discussion**

The committee discussed some challenges with the lighting installation agreement for Pierce and West Maple alleys. BSD staff will proceed with purchasing the light fixtures in small quantities as needed and offer a reimbursement for installation.

The meeting adjourned at 8:47 a.m.

**Next Meeting:** Tuesday, March 11, 2025, at 8:30 a.m.