

Executive Committee Meeting Minutes
Birmingham City Hall, 151 Martin Street, Conference Rooms 202 & 203
October 2, 2024, at 8:30 a.m.

In Attendance: A. Pohlod, Z. Kay, J. Ecker, M. McKenzie, D. Fehan
Absent: R. Astrein
Staff: E. Bassett

Pohlod called the meeting to order at 8:54 a.m.

Approval of Minutes: Motion by Fehan, seconded by Ecker, to approve the minutes dated August 28, 2024. All ayes. Motion passed.

Public Comment: None

Board Anticipated Action Items & Presentations

New Business

- **2025 Board and Committee Schedule:** The committee reviewed the proposed schedule advising that the Quarterly Committee Chair meeting should occur as needed and not on a quarterly basis. The committee recommends the Board approve the 2025 Board and Committee schedule with that change.

Updates

- **Events and Business Development Assistant:** Bassett reported that N. Gerkey's last day in the office is October 3, 2024. The position was posted in September and HR is contacting potential candidates for interviews.
- **Business Anniversary Event:** Bassett advised that seven businesses are confirmed to attend the recognition event during the October 10 Board meeting. The Board meeting will begin at 8 a.m. and recognition of businesses will occur at 9 a.m.
- **Vacant Board Positions:** The committee discussed BSD Board vacancies. Ecker advised that three applications have been received by the Clerk's Office, to date.
- **Bureau Detroit Videos:** The committee reviewed the Dining, Fashion and Summer General videos. Bassett reported that the Dining and Fashion videos are near complete and the additional videos are in progress.

Meeting adjourned at 9:43 a.m.

NEXT MEETING: Wednesday, October 30, 2024, at 8:30 a.m.