

Maintenance/Capital Improvement Committee Meeting Minutes
151 Martin Street Conference Rooms 202 & 203
July 9, 2024

Members in Attendance: Sarvy Lipari (Chair), Steve Quintal, Michele Taddei, Doug Fehan, Bill Roberts
Members Absent: Amy Pohlod,
Staff Present: Erika Bassett, Melinda Comerford, Brad McNab, Brendan McGaughey, Carrie Laird
Guests: None

Chairperson Lipari called the meeting to order at 8:30 a.m.

Approval of Minutes: Motion by Fehan, seconded by Quintal, to approve the minutes dated June 11, 2024. All ayes, motion passed.

Public Comment: No public comment.

Farmers Market Structure

The committee discussed potential modifications to the Farmers Market including the addition of a covered vendor area, market expansion and market relocation. Bassett reported that BSD staff are currently working on a local market analysis to help inform future decisions. Quintal reported that the addition of a structure was previously explored and there should be plans to reference from 5-7 years ago. Additionally, a few committee members questioned expanding the market and changing location, citing that they prefer the location as it is well-suited for the market, is close to Booth Park, draws visibility and foot traffic to North Old Woodward businesses, among other things.

Alley Discussion

- Pierce and West Maple alley resurfacing project will start late-July with a substantial completion of late-October and final completion in November. The City will control Communications on the project, however, the BSD is invited to supplement as needed. The BSD is currently exploring no and low-cost text options.
- At this time, there is no plan for the City to change the Via signage. The committee discussed possibly adding directional stickers to the signs. The committee is exploring ideas on painting the sidewalk for better visibility. The committee decided to wait until more wayfinding is implemented.

Booth Park Entry Plaza and Trail Improvements

Laird reported that the plans were well received by the Planning Board with the only major change being the relocation of the restroom and food truck. Laird will provide a new concept drawing at the next meeting.

DPS Luncheon

McNab stated that a Wednesday or Thursday would work best for a DPS luncheon. Bassett advised that she will confirm a date with the Board.

The meeting adjourned at 9:27 a.m.

Next Meeting: Tuesday, August 13, 2024, at 8:30 a.m.

APPROVED