

**Maintenance/Capital Improvement Committee Meeting Minutes**  
**151 Martin Street Conference Rooms 202 & 203**  
**August 13, 2024**

**Members in Attendance:** Sarvy Lipari (Chair), Amy Pohlod, Steve Quintal, Michele Taddei, Bill Roberts  
**Members Absent:** Doug Fehan  
**Staff Present:** Erika Bassett, Melinda Comerford, Brad McNab, Brendan McGaughey, Carrie Laird  
**Guests:** None

Chairperson Lipari called the meeting to order at 8:30 a.m.

**Approval of Minutes:** Motion by Pohlod, seconded by Quintal, to approve the minutes dated July 9, 2024. All ayes, motion passed.

**Public Comment:** No public comment.

**Farmers Market Structure**

Bassett reported that the City's Engineering department is applying for a grant to install a floodwall in Lot 6. More information will be available in the coming weeks.

**Alley Discussion**

- Pierce Alley and West Maple Alley resurfacing projects are on schedule. Bassett advised that notifications were distributed to all businesses prior to work start. Engineering will send communications weekly to businesses and others subscribed to the project e-news.
- Committee discussed alley lighting installation. Bassett to meet with Quintal for guidance on what is needed to develop a request for quote.
- Pohlod wants committee to research commercial grade color-changing lighting options and bring them to the September meeting for the Henrietta Via.

**Booth Park Entry Plaza and Trail Improvements**

Laird presented the Booth Park proposed design plans and stated that the DPS will be seeking donations since the project is over budget. The plans will be going back to commission late September early October with plans to start in early spring.

**DPS Luncheon**

Bassett confirmed that the luncheon will be held September 11 at 11 a.m.

**Holiday Lights**

Laird reported that the actual cost of \$32,500 came in under budget. Holiday Lights budget was \$48,000.

**South Old Woodward Avenue**

Committee advised there is no need for decorative banners along South Old Woodward Avenue.

The meeting adjourned at 9:29 a.m.

**Next Meeting:** Tuesday, September 5, 2024, at 8:30 a.m.