

Maintenance/Capital Improvement Committee Meeting Minutes
151 Martin Street, Conference Room 203
May 2, 2023

Chairperson Lipari called the meeting to order at 8:32 a.m.

Members in Attendance: Sarvy Lipari (Chair), Amy Pohlod, Steve Quintal, Doug Fehan

Members Absent:

Staff Present: Cristina Sheppard-Decius, Melinda Comerford, Brendan McGaughey, Brad McNab

Guest: Aaron Ford

Approval of Minutes: Motion by Quintal, seconded by Fehan, to approve the minutes dated April 11, 2023.

There was no public comment.

Curbside Management - Aaron Ford, Parking Systems Manager, attended the meeting as a guest. Committee brought up the desire for 15 minute parking zones and 30 minute parking zones by the library. Ford said there is a continual problem with deliveries, uber eats, door dash using the left turn lane. Ford asked that we identify the areas where they would benefit the most for short term parking. The committee said Pierce, Henrietta and Hamilton. Fehan stated that he doesn't think it will work because people will abuse it. Ford will identify areas on a map, get with law enforcement and provide an analysis to the committee in July.

Alley Improvements – Committee talked about having good lighting and cameras will make alley's more viable. Sheppard-Decius said the MEDC RAP 2.0 grant is due June 30. She is working with engineering to come up with concepts & budgets. Fehan said it would be good to know what engineering is planning infrastructure wise. Fehan brought up dumpsters in alleys, Quintal suggested a compactor. Pohlod brought up dumpsters on Merrill questioning can dumpsters be consolidated to the City having 1 dumpster and the business use for a fee to free up space. Sheppard-Decius will send alley plans to committee.

Holiday Lighting – Sheppard-Decius reached out to Bronner's about interactive lighting. They will get back to her in about a month, there are challenges waiting for commercial grade.

Triangle District Improvements – Sheppard-Decius suggested the committee do a walk around the Triangle District for next meeting. Committee agreed and will meet behind the Fire Station.

Trees/Shrubs South of Landon – Sheppard-Decius is unsure of what the city plan is and when. She will check on this and get back to committee.

Sheppard-Decius mentioned that power washing will begin the week of June 5.

Sheppard-Decius wants committee to figure out where Maintenance Committee fits in and what can we do in updating the strategic plan goals and a timeline.

Meeting adjourned at 9:29 a.m.

Next meeting: Tuesday, June 13, at 8:30 a.m. – Regular Meeting

Drafted by: M. Comerford
Reviewed by: C. Sheppard-Decius

5/24/23

APPROVED