

Maintenance/Capital Improvement Committee Meeting Minutes
151 Martin Street, Conference Room 203
February 14, 2023

Chairperson Lipari called the meeting to order at 8:37 a.m.

Members in Attendance: Sarvy Lipari (Chair), Steve Quintal, Doug Fehan
Members Absent: Amy Pohlod (Vice Chair)
Staff Present: Cristina Sheppard-Decius, Melinda Comerford, Carrie Laird, Brendan McGaughey, Brad McNab

Approval of Minutes: Motion by Fehan, seconded by Quintal, to approve the minutes dated December 13, 2022.

There was no public comment.

Holiday Lighting Plan 2023/24: Quintal shared drone footage of downtown with every options of trees lit. Committee thanked Quintal for the nice job and taking his time to do this. Fehan is more concerned about man hours (time) not necessarily the dollars. Sheppard-Decius reported that the BSD budget projected for holiday lighting is \$40,000.

a) The Committee and DPS discussed options for consideration to cut back costs based on Holiday lighting plan that Laird put together and presented. Laird stated that she is unsure of what the BSD % is now.

b) Committee discussed options for Chandeliers. Committee agreed that they are not happy with the color of the lights anymore. Possibility of restringing them with softer white bulbs.

c) Committee agreed to pause on recommendation to board.

d) Sheppard-Decius discussed that they need to figure out if/who has a 501C3 for possible Sponsorship to pursue foundations.

Annual Maintenance Items: Comerford reported that Mosher raised their cost per planter, so we have to do a new contract with them. They have agreed to commit to a 3-year contract at no more than \$6100. Comerford is working on new contract.

Committee Recruitment: Sheppard-Decius brought up Committee Recruitment, Quintal stated that he feels there is a good number of members. Committee discussed trying to recruit someone from the Triangle District.

Other 2023/24 Goals/Objectives:

a) Committee discussed options for improving the Triangle District Improvements, possibly putting Chandeliers there, maybe moving planters there. No decisions were made.

b) Committee discussed putting trees/shrubs South of Landon McGaughey said that would need to go through City Engineering to keep it uniform.

c) Committee discussed Alley Improvements and ideas, Sheppard-Decius suggested working with an Architect to design some concepts pro bono.

Meeting adjourned at 9:45 a.m.

Next meeting
Tuesday, March 14, at 8:30 a.m. – Regular Meeting

APPROVED

Drafted by: M. Comerford
Reviewed by: C. Sheppard-Decius 2/22/23

Prepared by: Melinda Comerford Reviewed by:
