

**Maintenance/Capital Improvement Committee Meeting Minutes**  
**151 Martin Street, Conference Room 203**  
**January 10, 2023**

Chairperson Lipari called the meeting to order at 8:33 a.m.

**Members in Attendance:** Sarvy Lipari (Chair), Amy Pohlod (Vice Chair), Steve Quintal, Doug Fehan

**Members Absent:** Bill Roberts

**Staff Present:** Cristina Sheppard-Decius, Erika Bassett, Carrie Laird, Brendan McGaughey, Brad McNab, Scott Zielinski

**Approval of Minutes:** Motion by Fehan, seconded by Pohlod, to approve the minutes dated December 13, 2022.

There was no public comment.

**Holiday Lighting Plan 2023/24:** The Committee and DPS reviewed a list of locations with modified lighting as part of the plan. Fehan mentioned cost savings and easing DPS workload are both considerations in the plan review. The following changes were requested:

- Bulleted Item #2: This should occur all the way to Brown Street
- Bulleted Item #3: Every other all around the Townsend Hotel
- Bulleted Item #4: Discuss with Tom Markus before moving forward
- Bulleted Item #6: Eliminate only one of the two big trees and use colored lights at Chester
- Bulleted Item #9: Remove all of the trees in the specified area, instead of every other tree.
- Bulleted Item #10: Pohlod requested the costs comparison for lighting the median only vs. the sidewalk only. DPS advised that the reduction in other areas would likely cover the cost of lighting the trees along South Old Woodward Ave.

Additionally, the Committee will review the lighting in the area of Maple Rd. and Old Woodward Ave. DPS advised that before they remove the lights, they will “unplug” every other tree in the area, giving Committee members the opportunity to view the lighting and make comparisons. Laird to provide the Committee with a date during the first week of February. Quintal to take drone images of the lights for comparison purposes. Laird advised that she would put together a cost estimate for the 2023/24 lighting plan to be reviewed at the February 14 Committee meeting. The Committee would like to explore options for the Triangle District. Laird advised there is currently limited power supply to that area and that she would reach out to the City Planning Department for specs on the new development on Adams to what the possibilities may be.

**Annual Maintenance Items (Spring/Summer/Contracts):** The Committee reviewed the final planter count. DPS advised that one planter per pole is typical throughout the district.

**Recap Committee 2023/24 Goals/Objectives:** The Committee reviewed the list of goals/objectives for 2023/24. The only comment was to potentially explore/experiment with solar lighting for any *Market Lights & Art – Via Alleys* projects.

**Other Business:** Fehan asked if the Merrill over-street lighting would return. DPS stated that the City Commission advised against over-street banners and lighting due to liability issues.

Meeting adjourned at 9:15 a.m.

**Next meeting**  
**Tuesday, February 14, at 8:30 a.m. – Regular Meeting**

APPROVED