

**Maintenance/Capital Improvement Committee Meeting Minutes**  
**151 Martin Street, Conference Room 203**  
**November 8, 2022**

Chairperson Lipari called the meeting to order at 8:02 a.m.

**Members in Attendance:** Sarvy Lipari, Amy Pohlod, Steve Quintal, Doug Fehan  
**Members Absent:** Bill Roberts  
**Staff Present:** Jana Ecker, Cristina Sheppard-Decius, Melinda Comerford,  
Carrie Laird, Brendan McGaughey

**Approval of Minutes:** Motion by Fehan, seconded by Quintal, to approve the minutes dated August 18, 2022.

There was no public comment.

**DPS Lighting Charges:** Laird talked about how much the light program has expanded over the years in part due to recent construction and the additional lighting. She presented a map showing all of the trees. Laird stated that the 20% the BSD pays is not enough due to increasing costs and the expansion of the areas that are lit for the holidays. Laird stated that we may have to reduce the number of trees with lights, and maybe only light every other one. This was discussed at great length with the committee. Lipari stated she felt the BSD portion has been fair with rising costs due to the BSD paying a percentage and not a fixed dollar amount.

Committee agrees that the BSD can't afford to spend too much more for Holiday Lighting. Lighting costs have tripled in the last 6 years.

Pohlod suggested that maybe other committees pitch in to help with costs Sheppard said she feels lighting should actually be Marketing.

Pohlod brought up that the BSD snow removal costs have increased \$7,000 due to the new construction. The BSD also paid for the initial cost of the Chandeliers on North Old Woodward and pays the yearly cost to hang, remove and store them. The BSD also recently paid for a new tree extension and will pay annually for the installation of that section.

Laird is going to prepare estimated costs for next year and present it at the committee meeting in December. The committee agreed to decide on a recommendation for the January BSD Board meeting.

Meeting adjourned at 9:11 a.m.

**Next meeting – Tuesday, December 13, 2022 at 8:30 a.m.**