



Maintenance & Capital Improvement Committee Meeting

Tuesday, January 10, 2023, 8:30 a.m.
151 Martin Street, Birmingham, MI
City Hall Conference Rooms 202 & 203

Committee Members: Sarvy Lipari (Chair), Amy Pohlod (Vice Chair),
Steve Quintal, Bill Roberts, Doug Fehan

Staff: Sheppard-Decius, Executive Director, Melinda Comerford,
Office Specialist, Carrie Laird, DPS, Brad McNab, DPS, Brendan
McGaughey, DPS

AGENDA

1. Welcome and Attendance
2. Approval of Minutes – **December 13, 2022**
3. Public Comment
4. Holiday Lighting Plan 2023/24
 - a. Recap Modifications from Walk Through
 - b. Cost Projections
5. Annual Maintenance Items (Spring/Summer/Contracts)
 - a. Final Count for Hanging Baskets – 214 + 12 Additional
6. Recap Committee 2023/24 Goals/Objectives
 - a. Improving Amenities and District Areas – Creating more WOW Factor
 - i. Triangle District Physical Improvements
 - ii. More Dynamic Impact for Holiday Planters
 - iii. Trees/Shrubs for south of Landon
 - iv. Tree Replacements
 - b. Improving Navigation and Draw Through District
 - i. Wayfinding/Signage
 - ii. Market Lights & Art - VIA Alleys
 - c. Sustaining Key Assets – Holiday Lights & Landscaping
 - i. Sponsorship for Holiday Lights
 - ii. Strategically Modify Holiday Lighting to Reduce Growing Costs
 - iii. 2024-27 Contracts for Planters and Hanging Baskets
7. Other Business

NEXT MEETING DATE – February 14, 2023 at 8:30 a.m.