



RULES AND REGULATIONS for Approved Vendors

- You must provide proof of insurance for general liability, either business or personal, in the amount of \$1,000,000 per occurrence. The City of Birmingham **and** Birmingham Shopping District must be named as additional insured.
- You must provide State of Michigan Sales Tax information.
- Please submit a copy of any licensing required of you by the Department of Agriculture, if applicable.
- Restaurants/prepared food vendors must apply for an Oakland County Health Department permit which must be displayed in your booth during market hours.
- Vendor set-up must be completed by 3:30 p.m. on Friday.
- Tear-down only between 4 p.m. and 6 p.m. on Sunday. **NO EXCEPTIONS.**
- Security guards will monitor the premises when the event is closed.
- **PARKING** - Vendors are encouraged to park in the public parking decks near your event (parking is free for the first 2 hours and \$2/hour thereafter.) Parking is free all day on Sunday. If vehicle is oversized and will require special parking, there is an open lot available at the North Old Woodward structure. A parking map will be provided prior to the event. Vendor parking is prohibited during the event within one block of Shain Park in any direction. Vendor parking is prohibited on the following streets: Maple Road, Bates Street, Pierce Street, Martin Street, Henrietta Street, and Townsend Street between Bates and Pierce Streets.

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